

August 8, 2019

TO: All Principals

FROM: Daryl Diamond, PhD
Director
Innovative Learning

VIA: Daniel F. Gohl
Chief Academics Officer
Office of Academics



SUBJECT: **LOCAL EDUCATION AGENCY (LEA) REQUIREMENTS FOR GIFTED**

In Broward County, the principal has the authority to designate the ESE Specialist or other qualified personnel as the LEA representative for EP meetings. The LEA for gifted must have a working knowledge of the Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (SP&P), as well as the attached Procedural Guide for Gifted Education.

Please review the attached information with key personnel at your school and return the enclosed LEA Agreement for Delivery of Gifted Services on or before **August 30, 2019**. Copies of each school's LEA Agreement for Delivery of Gifted Services will be provided to the Florida Department of Education as requested. Signature on the LEA Agreement for Gifted indicates an understanding of the responsibilities of the role of the LEA and that you will comply with the procedures as outlined.

The Procedural Guide for the Gifted has been revised for the 2019/2020 school year. Please download the guide along with the LEA Memo and Agreement Form and review it before signing. Once completed, email back to zuzel.rodriguez@browardschools.com. The LEA Representative must also go to the following link:
<https://forms.office.com/Pages/ResponsePage.aspx?id=y7Ws7nBTWE0paqN4PJXUIgAyzbYcoj1Nvq7-Avj8JjtURUpEVUZCWU83NIFZNEo2MEdJUERRRlIBUC4u>
and list all teachers who are currently providing gifted services. Please include the teachers name, personnel number, email address and whether or not the teacher has the Gifted Endorsement on their teaching certificate or is on an approved out-of-field waiver for gifted. Teachers will be given access to EdPlan once this form is completed.

If you need further information, or have questions regarding the attached information, you may contact **Zuzel Rodriguez, Curriculum Supervisor for Gifted and Talented at (754) 321-2620**.

Attachment #1- Procedural Guide for Gifted Education
DD/DG/ZR:mb

LEA AGREEMENT FOR DELIVERY OF GIFTED SERVICES
Please return by August 30, 2019

The signatures below indicate appropriate school staff reviewed and understand the attached information. The school will meet the requirements for delivery of gifted services outlined in the 2019/2020 Gifted Procedural Guide. The LEA designee will attend scheduled meetings/trainings held by the Gifted team in the Innovative Learning Department pertaining to gifted education.

School Name: _____

Principal Name: _____ Signature: _____

LEA Designee: _____ Signature: _____

ONE ADDITIONAL GIFTED-ENDORSED STAFF MEMBER (or teacher on an out-of-field waiver working towards endorsement) MUST BE DESIGNATED AS AN ADDITIONAL POINT OF CONTACT RELATED TO GIFTED PROCEDURES:

Designee Gifted Endorsed Point of Contact #1

Name: _____ Signature: _____

Email your signed and completed agreement to Zuzel Rodriguez, Curriculum Supervisor for Gifted and Talented, at the Innovative Learning Department at zuzel.rodriguez@browardschools.com by August 30, 2019.